Graduate School & MOST Policy Initiative seeking public relations hourly employee

The Graduate School and Missouri Science and Technology Policy Initiative seek a part-time hourly employee to assist with content generation and public relations for our offices. Qualified applicants will possess experience writing social media, newsletter, and blog posts and may also have a strong interest in science, technology, and/or evidence-based policy. Employee will report to Dr. Jeni Hart (Dean, Graduate School) and Dr. Rachel Owen (Director, MOST Policy Initiative), but will primarily be expected to work independently.

Employee will work between 5-10 hours weekly on the following tasks:

- Create content for MOST Policy Initiative and Graduate School websites and social media accounts
- Develop press releases related to new initiatives and other announcements
- Assist in writing regular newsletters to MOST Policy Initiative and Graduate School mailing lists

Hourly wage for this position will range from $10 to $12/hour pending experience and expertise.

To apply, email cover letter and resume to rachel@mostpolicyfellows.org. Applications received by December 20, 2020 will take priority, but applications will be accepted until position is filled. Positions will begin in January 2020. All questions may be directed to Rachel Owen at the previously mentioned email address.

The University of Missouri does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, and any other status protected by applicable state or federal law.